

[JOIN NOW](#)

2018_1 REGISTRABLE COURSES

M.Sc. PUBLIC ADMINISTRATION [M.Sc. 3415]

Year 1 – First Semester

S/N	COURSE CODE	COURSE TITLE	SEMESTER	CREDIT UNIT	STATUS	HOST FACULTY
1.	GST807	The Good Study Guide	First	2	C	Centre for Entrepreneurship and General Studies
2.	PAD813	Quantitative Methods		3	C	Faculty of Management Sciences
3.	FMS825	Research Methods		3	C	Faculty of Management Sciences
4.	BUS831	Organisational Behaviour		3	C	Faculty of Management Sciences
5.	BUS847	Global Economic Environment		2	C	Faculty of Social Sciences
6.	Electives (Choose one)					
i.	PAD843	E-Governance in the Public Sector		2	E	Faculty of Management Sciences
ii.	PAD853	International Administration		2	E	Faculty of Management Sciences
iii.	PAD871	Public Personnel Management		2	E	Faculty of Management Sciences
		Total Credit Units [GST]		2		
		Total Credit Units [Compulsory]		13		
		Total Credit Units		15		

Year 1 – Second Semester

NEW

S/NO	COURSE CODE	NEW COURSE TITLE	SEMESTER	CREDIT UNIT	STATUS	HOST FACULTY
1.	PAD810	Public Policy Analysis	Second	3	C	Faculty of Management Sciences
2.	PAD844	Administrative Law		3	C	Faculty of Law
3.	BFN852	Public Financial Management		3	C	Faculty of Management Sciences
4.	PAD868	Comparative Public Administration		3	C	Faculty of Management Sciences
5.	PAD870	Local Government Administration		2	C	Faculty of Management Sciences
6.		Electives (Choose one)				
i.	PAD812	Intergovernmental Relations (IGR)		2	E	Faculty of Management Sciences
ii.	PAD856	Urban and Regional Planning		2	E	Faculty of Management Sciences
iii.	PAD858	Development Planning, Project Preparation and Implementation		2	E	Faculty of Management Sciences
		Total Credit Units [GST]			NIL	
		Total Credit Units [Compulsory]		14		
		Total Credit Units		16		

Third Semester

S/NO	NEW COURSE	NEW COURSE	SEMESTER	CREDIT UNIT	STATUS	HOST FACULTY
------	------------	------------	----------	-------------	--------	--------------

	CODE	TITLE				
1.	PAD807	Development Administrative Theory		3	C	Faculty of Management Sciences
2.		Electives (Choose one)				
i.	BUS811	Diversity and Conflict Management		2	E	Faculty of Management Sciences
ii.	PAD855	Performance Measurement and Management	Third	2	E	Faculty of Management Sciences
		Total Credit Units [GST]		NIL		
		Total Credit Units [Compulsory]		3		
		Total Credit Units		5		

Fourth Semester

S/NO	COURSE CODE	COURSE TITLE	SEMESTER	CREDIT UNIT	STATUS	HOST FACULTY
1.	PAD890	Project/Dissertation		6	C	Faculty of Management Sciences
		Total Credit Units [GST]	Fourth	NIL		
		Total Credit Units [Compulsory]		6		
		Total Credit Units		6		

DETAILED PROGRAMME PROPOSAL (DPP)

FIRST SEMESTER CORE COURSES:

GST 807: THE GOOD STUDY GUIDE – 2 CREDIT UNITS

Getting started: How to use a text book or course material, why read study skills , getting yourself organized, what

studying is all about, the art of reading and note taking: introduction, reactions to reading , your reading strategy, memory, taking notes, conclusion. Other ways of studying: Introduction, learning in groups, tapes and lectures, learning from the television and radio broadcasts and other study media. Working with numbers, describing with word, describing the tables, describing with diagrams and graphs, what is good writing? The importance of writing what an essay looks like. what a good essay is, conclusions. The craft of writing, the advantages of treating essay writing as a craft, making your essay flow, making a convincing case, the experience, preparation for examination.

PAD 813: QUANTITATIVE METHODS – 3 CREDIT UNITS

Introduction to quantitative goals need in political science including topics in set theory and functional analysis. Generally, this course is designed to give students in this programme basic quantitative statistical skills necessary for computation of data collected at field work.

FMS 825 RESEARCH METHODS – 3 CREDIT UNITS

The course consists of all aspects of research design, the unit of analysis, the multivariate techniques, and the manner in which time and processional change is conceptualized and measured. The multivariate techniques includes the sampling techniques, simple correlative and other measures of association , analysis of variance , multiple regressions and path analysis , basic probability and normal distribution will be taught. Generally, the research design will cover areas as cross sectional model, a lagged cross-sectional model and time series analysis; parametric and non-parametric statistics.

BUS 831: ORGANIZATIONAL BEHAVIOUR – 3 CREDIT UNITS

The course examines the nature of theory and reviews major administrative theories. Emphasis will be on classical, neo classical and modern theories. Theories from behavioral science as they apply to the understanding of the role of the individual as a member of organizations and to the effects of organization upon members; organizational socialization, climate and effectiveness, power, authority and decision making in groups.

BUS 847 GLOBAL ECONOMIC ENVIRONMENT – 2 CREDIT UNITS

This course covers Nigeria and the global economy, the implication of the free market economy on business, government, consumers and labour. Strategic aspects of international trade, globalization and international institutions, multilateral negotiations, lessons from the Asia Tigers.

FIRST SEMESTER ELECTIVES

PAD 843: E- GOVERNANCE IN THE PUBLIC SECTOR – 2 CREDIT UNITS

The course is aimed to acquaint students with the approaches to e-governance; the stages of e-governance in the application of Internet facilities in the planning, implementation and evaluation of service delivery. Clarification of the threefold e-governance in terms of e-governance as government to government, government to business and government to citizens. Online service delivery in health care, education, agriculture, judicial administration, business, arts, culture, rural and urban development, and local authority, state and federal administration, and information communication management. Obstacles to e-governance and strategies for overcoming the barriers.

PAD 853: INTERNATIONAL ADMINISTRATION – 2 CREDIT UNITS

An examination of the nature and functioning of international institutions (both universal and regional) special emphasis will be placed on the structure and management of these organizations. The concept of international civil

service, administering international organizations, structure, recruitment.

PAD 871: PUBLIC PERSONNEL MANAGEMENT – 2 CREDIT UNITS

This course is designed to familiarize the student with the process of effective manpower management. The main focus of the course is recruitment, selection, training, motivation and labour management relations. Examples will be drawn from both the public and private sectors.

SECOND SEMESTER CORE COURSES

PAD 810: PUBLIC POLICY ANALYSIS – 3 CREDIT UNITS

This course is designed to provide the student with the techniques for policy analysis, formulation, implementation and evaluation. The course examines the relationship between bureaucrats, technical experts, interest groups and political executive in the policy process.

PAD 844: ADMINISTRATIVE LAW – 3 CREDIT UNITS

The course examines the growth and characteristics of Administrative law, legal safeguard over administration, judicial review of administration, administrative procedure, and the ombudsman. Case studies of legal adjustments of administrative authority and individual's liberty, the distinction between public administration and private action, personal liberty of officers, and scope and limits of administrative power.

BFN 852 PUBLIC FINANCIAL MANAGEMENT – 3 CREDIT UNITS

This course exposes participants to the theoretical and practical realms within which governments strive to generate revenue for financing their development expenditure. Issues of major concern in the course includes nature, scope and purpose of public finance, theories of state intervention in the economy, public goods, allocative/distributive/stabilization functions, intergovernmental fiscal relations, aspects of national policies of hosting nations: economic, borrowing, debt, taxation, expenditure, operating and accounting policies; contemporary public budgeting.

PAD 868: COMPARATIVE PUBLIC ADMINISTRATION – 3 CREDIT UNITS

The concept of comparison in public administration, and examines the context and system of administration in selected developed and developing countries. It emphasizes the political and policy making roles of public bureaucracies, the relationship between organized interests and public agencies and the problems of bureaucratic accountability of political accessory in the nation and the globe.

PAD 870: LOCAL GOVERNMENT ADMINISTRATION – 2 CREDIT UNITS

The nature, scope, significance and development of local government. Evolution of local government system in Nigeria, management problems in local government, relationship between federal and state governments service delivery, citizen participation and mobilization.

SECOND SEMESTER – ELECTIVES

PAD 812: INTERGOVERNMENTAL RELATIONS (IGR) – 2 CREDIT UNITS

Introduction, definition and meaning of decentralization; the essence of decentralization, the nature and purpose of decentralization, deconcentration, devolution, privatization, merits of decentralization, impediments to decentralization, the nature and function and funding of local government; the three levels of government, the federal, the state and the local government; composition, structure and function; organs of government; the

executive , legislature and the judiciary; composition , structure functions ; controls in the level and organs of government.

PAD 856: URBAN AND REGIONAL PLANNING – 2 CREDIT UNITS

This course introduces the students to the spatial aspects of the contemporary urban and regional units, their structural evolution overtime and the challenges they present to a national procedure of planning development. Particular emphasis is placed on the social, political and economic forces which lapse the land use arrangements of Nigeria and regional units.

PAD 858: DEVELOPMENT PLANNING, PROJECT PREPARATION & IMPLEMENTATION – 2 CREDIT UNITS

This course examines the concept, models and types of plans; theories of planning, politics of planning, programme planning and objectives and plan implementation. It further considers development plan experience in Nigeria, the procedure for planning and its implementation, and the essence of planning.

THIRD SEMESTER CORE COURSES

PAD 807: DEVELOPMENT ADMINISTRATION THEORY – 3 CREDIT UNITS

The course examines theories of development (economic growth, redistribution with growth, basic needs, the Marxist conception, and the World Bank concept of development), decentralization and development and participatory development. It considers approaches to rural development, the role of bureaucracy in third world development, and constrains to effective development. Other issues examined include population and development, culture and development. The concept of human development and how it relates to economic growth; and strategies for human development.

THIRD SEMESTER ELECTIVES

BUS 811 DIVERSITY AND CONFLICT MANAGEMENT – 2 CREDIT UNITS

This course deals with managing and resolving workplace conflicts and examines dispute resolution and conflict management in both various and non-various settings. The course covers two related topics: (1) third-party dispute resolution, including alternative dispute resolution (ADR). It focuses primarily on the use of mediation and arbitration but also deals with other dispute resolution techniques, such as fact –finding, facilitation, mini-trials, early neutral evaluation peer review, and the ombuds function; (2) conflict management in organizations, including the recent development of conflict management systems. The course reviews the factors that have caused the growth reviews the factors that have caused the growth of ADR and conflict management systems, and it provides instruction on the design, implementation and evaluation of such systems.

PAD 855 – PERFORMANCE MEASUREMENT AND MANAGEMENT – 2 CREDIT UNITS

The course examines the concept of public sector performance, input per man hour, and unit costs. It considers the planning, implementation and evaluation of performance. It presents the human, management, and workload factors negating performance and the major catalyts to improvement. The course considers how to measure performance in federal, state and local authorities and their agencies.

FOURTH SEMESTER CORE COURSE

PAD 890 DISSERTATION

–

6 CREDIT UNITS

It is compulsory for every M.Sc student to submit a satisfactorily written dissertation before graduation. The topic for the dissertation must be approved through appropriate channels. A supervisor who is expected to be a Ph.D. holder in a related field will be assigned to each student for the purpose of the Dissertation work.